



AGENDA

For a meeting of the
COMMUNITY DEVELOPMENT & SCRUTINY PANEL
to be held on
MONDAY, 5 MARCH 2007
at
10.00 AM
in
WITHAM ROOM, COUNCIL OFFICES, ST PETER'S HILL, GRANTHAM
Duncan Kerr, Chief Executive

Panel Members:	Councillor Peter Martin-Mayhew (Chairman) 01400 272896 Councillor Mrs Judy Smith (Vice-Chairman) 01778 422219 Councillor Pam Bosworth, Councillor Yvonne Gibbins, Councillor Harrish Bisnauthsing, Councillor Stephen Hewerdine, Councillor Reginald Howard, Councillor Bob Sandall and Councillor Mrs Mary Wheat
Scrutiny Officer:	Paul Morrison 01476 406512 p.morrison@southkesteven.gov.uk
Scrutiny Support Officer:	Lucy Bonshor 01476 406120 l.bonshor@southkesteven.gov.uk

PLEASE NOTE DATE OF MEETING

Members of the Panel are invited to attend the above meeting to consider the items of business listed below.

1. COMMENTS FROM MEMBERS OF THE PUBLIC

To receive comments or views from members of the public at the Panel's discretion.

2. MEMBERSHIP

The Panel to be notified of any substitute members.

3. APOLOGIES

4. DECLARATIONS OF INTEREST

Members are asked to declare interests in matters for consideration at the meeting.

5. ACTION NOTES

The notes of the meeting held on 2nd February 2007 are attached for information.
(Enclosure)

6. UPDATES FROM PREVIOUS MEETING

7. FEEDBACK FROM THE EXECUTIVE

8. SKDC TEMPORARY ACCOMMODATION CHARGING POLICY
(To follow)

9. PRIVATE SECTOR FINANCIAL ASSISTANCE POLICY
(To follow)

10. EMERGENCY PLANNING

Presentation by Jamie Tomlin.

11. REPORTS FROM WORKING GROUPS

12. RESTRICTING THE CONSUMPTION OF ALCOHOL IN DESIGNATED PUBLIC PLACES

An update to be given by an officer from the Environmental Protection Section (Licensing).

(Enclosure)

13. EQUALITY IMPACT ASSESSMENTS

Tenancy Services: Energy Action Plan (Enclosure)

14. WORK PROGRAMME
(Enclosure)

15. FINANCIAL REPORTS
(Enclosure)

16. REPRESENTATIVES ON OUTSIDE BODIES

To receive updates from members on outside bodies.

17. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT

WORKING STYLE OF SCRUTINY

The Role Of Scrutiny

- To provide a “critical friend” challenge to the Executive as well as external authorities and agencies
- To reflect the voice and concerns of the public and its communities
- Scrutiny Members should take the lead and own the Scrutiny Process on behalf of the public
- Scrutiny should make an impact on the delivery of public services

Remember...

- Scrutiny should be member led
- Any conclusions must be backed up by evidence
- Meetings should adopt an inquisitorial rather than adversarial style of traditional local government committees



MEETING OF THE COMMUNITY DEVELOPMENT & SCRUTINY PANEL

TUESDAY, 16 JANUARY 2007 10.00 AM

PANEL MEMBERS PRESENT

Councillor Pam Bosworth
Councillor Mike Exton
Councillor Yvonne Gibbins
Councillor Reginald Howard

Councillor Peter Martin-Mayhew (Chairman)
Councillor Mrs Margery Radley
Councillor Mrs Judy Smith (Vice-Chairman)

OFFICERS

Director of Tenancy Services
Housing Solutions Manager
Management Accountant
Scrutiny Officer
Scrutiny Support Officer

64. MEMBERSHIP

Members were informed that Councillor Mrs Radley was substituting for Councillor Mrs Wheat and Councillor Exton was substituting for Councillor Sandall.

65. APOLOGIES

None.

66. DECLARATIONS OF INTEREST

None declared.

67. ACTION NOTES

The Action notes from the meeting held on 22nd November were agreed.

68. UPDATES FROM PREVIOUS MEETING

None.

69. FEEDBACK FROM THE EXECUTIVE

Conclusion

That the Scrutiny Officer follow up the DSP's recommendation to Cabinet and enquire to the reasons behind the dates on the forward plan being deferred.

Members were concerned that the recommendations made at the meeting in September to Cabinet had not been responded to. Also why the dates for decisions on the forward plan had been deferred until later on in the year specifically the issue relating powers to restrict the consumption of alcohol in designated public places. The Scrutiny Officer replied that he would seek feedback from the Cabinet.

70. REPORTS FROM WORKING GROUPS

Nothing to report.

71. CREATION OF WORKING PARTY

Conclusion

That the following panel members be on the Strategic Working Party, Councillors Exton, Howard, Mrs Smith and Martin-Mayhew. As one place was still out standing on the working group a letter be sent to Councillor Bisnauthsing asking if he wished to be a member, or if another member from the Liberal Democrat Group wished to be involved in the process.

Members had before them a briefing note from the Director of Tenancy Services. He referred to the DSP held in November and the Council meeting held at the end November at which the Council had agreed to set up a working party. The working party would consist of 15 participants, five tenant representatives, five staff representatives and five members. Both the tenant and the staff representatives had been chosen and the Director of Tenancy Service listed them.

One of the main work areas in Tenancy Services for the next financial year was the preparation for an inspection by the Audit Commission. The Council's landlord housing service had never been inspected and the Audit Commission had indicated that an inspection would take place after the outcome of the LSVT ballot was known. The Director of Tenancy Services informed the panel that he expected an inspection to take place between September and December 2007. A member asked if this would impact staff during budget preparation time to which the Director of Tenancy Services replied that it would.

In order to prepare for the Audit Inspection a "Shadow Inspection" (SI) was being prepared by an external organisation before April. The intention was that the SI would be as close to a real inspection as possible with an indication of the services' 'Score' against the Audit Commissions Key Lines of Enquiry (KLOE's). The Director of Tenancy Services gave a brief summary of what was meant by KLOE's. An action plan would then be agreed and implemented. It was proposed that the newly created working party would be actively involved in preparing for the SI and in the actual inspection itself. The working party would be able to participate in the review of the options for the management of the housing stock with a view to Tenancy Services strengths and weaknesses and where improvement work needed to be carried out. Tenancy Services would also complete a self assessment which together with the KLOE would

give a reality check on where the service currently stood.

It was proposed that the working party meet over the next three months to discuss the various issues and these were highlighted in the briefing note. There was a lot of work to be undertaken and the Chairman reminded members that if they were to be part of the working party they needed to be able to commit the necessary time. The Chairman put himself forward as a candidate and also Councillors Mrs Smith, Howard and Exton put themselves forward. It was suggested that as Councillor Bisnauthsing was not present that he be asked if he wished to join the working party or if not another member of the Liberal Democrat Group. Councillor Gibbins indicated that although she would like to be a member she could not commit the time required but she would ask if anyone within the Labour Group was interested in joining the working party.

The first meeting of the working party had been arranged for Friday 26th January at 9.30am and an agenda and papers would be distributed shortly. One of the items on the agenda was the appointment of the outside consultants to carry out the SI and the working party would be fully involved in the process.

72. WORK PROGRAMME

Conclusion

That the following items be included on the next agenda: Initial Equalities Impact Assessments and a presentation by the Housing Solutions Manager on Disabled Facilities Grants – consultation on a priority system for SKDC?

The Scrutiny Officer referred members to the work programme which was attached to the agenda. As the Forward Plan had just been published he highlighted some changes to the dates when decisions were scheduled to be made on some of the items included in the work programme. The Housing Solutions Manager flagged two items for the DSP to look at one was the Lincolnshire County Homeless Strategy which would be available in May and also the Private Sector Finance Assistance Policy which would be later in the year. Consultation regarding disabled facilities grants would be an item on the next agenda. The Director of Tenancy Services informed members that he would have some initial equality impact assessments for the DSP agenda to which the Housing Solutions Manager replied that he too would have some of these items. Concern again was expressed over the length of time that some of the issues on the forward plan were taking for a decision to be made specifically the Aire Road site and the powers to restrict alcohol. The Director of Tenancy Services briefly outlined to the panel what the current situation was with regard to the Aire Road site.

73. FINANCIAL REPORTS

Report noted.

74. REPRESENTATIVES ON OUTSIDE BODIES

Nothing to report.

75. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT.

None.

76. CLOSE OF MEETING

The meeting closed at 10.45am.

COMMUNITY & ECONOMIC DSP BRIEFING PAPER

(DATE 5 MARCH 2007)

DESIGNATED IN PUBLIC PLACES DRINKING ORDER UPDATE REPORT

MICHAEL START - LICENSING TEAM

Introduction

This matter is a Policy Framework Proposal for the Forward Plan and came before the Community & Economic DSP in June 2006. Approval was given to undertake a formal public consultation exercise to consider the need to adopt orders under the provisions of the Criminal Justice and Police Act 2001, restricting the consumption of alcohol in designated public places.

Details

The adoption of such orders would not be a total ban, but would enable the police to enforce the legislation, in specifically defined areas, where the consumption of alcohol is linked to anti social behaviour.

The consultation was completed in the late summer of 2006 and a number of areas in the district have been identified. Letters were sent to alcohol licensed and business premises, Parish and Town councils and neighbouring councils as part of the consultation process. Items were carried in the local press, promoted at the district licensing forums and the town centre managers consulted.

There has been detailed consultation with the local police and relevant departments in the council.

It is a requirement of the legislation that there is evidence of anti social behaviour linked to the consumption of alcohol in a defined area. A number of areas have now been identified they are:

Grantham - the Town Centre, Wyndham Park and the Riverside Walk area including The Paddock, Dysart Park, Princess Drive/Almond Grove and Trent Road.

Stamford - the Town Centre, Bath Row and the Sheepmarket.

Bourne - the Wellhead Field and Abbey Lawn.

The Deepings - Godsey Lane playing field, the cemetery, the Church Yard and the East Field, Saint James' Churchyard and cemetery, Linchfield Road sports field and Marville Court.

There is still a need for the police to make a formal response, as to their views, in the adoption of such orders in the district. Furthermore it is reasonable to expect that the police would undertake to enforce such orders, in addition to the existing legislation they already have. With previous similar legislation the police have been reluctant to seek such powers.

Two further issues that require consideration are, firstly that by adopting an area it may simply move the problem to another part of the town. For example, the initial response to the consultation was the Recreation Ground at Stamford was identified as a problem area. However on further evaluation the police view was that there was no longer a problem.

The second issue relates to that of cost. The original budget proposals were likely to be £4000 to £5000 and they remain in that order.

Recommendation

That, the DSP notes the contents of this report, together with the results of the consultation process and awaits the outcome of the response from the police. On receipt of that response a full report will be submitted for consideration and move to full council for adoption.

Conclusion

Depending on the outcome of the response from the police a full report will be submitted for consideration of determining the adoption of the legislation, it is hoped that such a response will be forthcoming shortly.

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INITIAL EQUALITY IMPACT ASSESSMENT PRO FORMA

Section: Asset & Facilities Management		Names of those undertaking assessment: Kevin Munford and Rob Price	
Name of Policy to be assessed: Energy Action Plan for SKDC	Date of Assessment: 26 th July 2006	Is this a new or existing policy?: New Policy	
1. Briefly describe the aims, objectives and purpose of the policy: To improve housing stock in private & public sectors with regard to energy matters. To promote advice and information on energy matters. Improve average SAP rating of dwellings in SKDC Work towards targets for decent homes standard			
2. What are the key performance indicators? BV63 – Energy Efficiency of housing stock (Ave SAP rating of LA owned dwellings) HIP – Housing Strategy (SA), Section B, Energy Efficiency (average SAP rating of the private sector (non RSL) dwellings, percentage of private sector (non RSL) dwellings with a SAP rating below 35, lowest quartile SAP rating of the private sector (non RSL) dwellings)			
3. Who will be affected by this policy? Public and Private sector tenants and homeowners			
4. Who is intended to benefit from this policy and in what way? Public and Private sector tenants and homeowners Greater thermal comfort / reduced fuel poverty via improving SAP ratings Greater awareness of energy efficiency and environmental matters			
5. Are there any other organisations involved in the delivery of the service? Local Health Authority, WarmFront, CES (Combined Energy Solutions), SKDC Energy Suppliers			
6. What outcomes are required from this policy and for whom? Increase energy efficiency within SK and minimise environmental impact Reduce fuel poverty, increase thermal comfort, ensure all SK residents have access to affordable warmth Meet SAP rating/decent homes targets			
7. What factors/forces could contribute/detract from the outcomes? Funding/Budgets Reliance on external organisations			
8. Who are the main stakeholders in relation to the policy? SKDC (note: Cllr Ray Auger is Portfolio Holder for Healthy Environment) Public and Private Sector tenants and homeowners WarmFront Potentially Local Health Authority			
9. Who implements the policy, and who is responsible for the policy? Will be implemented by the following SKDC departments: Asset & Facilities Management, Housing Solutions, Repairs and Improvements SKDC Energy Officer, Kevin Munford will be responsible for the policy			
10. Are there concerns that the policy <u>could</u> have a differential impact on different racial groups? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this? No			

<p>11. Are there concerns that the policy <u>could</u> have a differential impact on men and women? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>Yes. The older a household is, the less likely they are to live in a home providing adequate heating and insulation as defined by the governments Decent Homes Standard. As women tend to live longer than men this would potentially affect a greater number of older women than men.</p>
<p>12. Are there concerns that the policy <u>could</u> have a differential impact on disabled people? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>13. Are there concerns that the policy could have a differential impact on the grounds of sexual orientation? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>14. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of age? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>Yes. The older a household is, the less likely they are to live in a home providing adequate heating and insulation as defined by the governments Decent Homes Standard.</p>
<p>15. Are there concerns that the policy <u>could</u> have a differential impact on the grounds of religious belief? If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>16. Are there concerns that the policy <u>could</u> have a differential impact on any other groups of people eg those with dependants/caring responsibilities, those with an offending past, transgendered or transsexual people. If yes, please explain. What existing evidence (either presumed or otherwise) do you have for this?</p> <p>No</p>
<p>17. Are there any obvious barriers to accessing the service eg language, physical access?</p> <p>No barriers to physical access as all council offices have been assessed as DDA compliant Possible language barriers with regard to how energy info and advice will be promoted. EG Action 1.1 promote loft and cavity wall insulation through local media and council's own newspaper. This will be in English only.</p>
<p>18. Where do you think improvements could be made?</p> <p>Energy information/advice to be issued in different formats/languages</p>
<p>19. Are there any unmet needs or requirements that can be identified that affect specific groups? If yes, please give details.</p> <p>No</p>
<p>20. Is there a complaints system?</p> <p>Yes, Council standard complaints procedure</p>

21. Do we monitor complaints by race, gender, disability, age, sexual orientation, religious belief? Yes
22. Do we have feedback from managers or frontline staff? Not at present
23. Is there any feedback from voluntary/community organisations? Not at present
24. Is there any research or models of practice that may inform our view? Fordham Stock Condition Survey 2005 (Private sector/RSL) Older People, Decent Homes & Fuel Poverty (Help The Aged) HECA research (Home Energy Conservation Association) NEA research (National Energy Action)
25. Could the differential impact identified in 8 – 16 amount to there being unlawful discrimination in respect of this policy? No
26. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy? No
27. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason? N/A
28. Should the policy proceed to a full impact assessment? No
29. Date on which Full assessment to be completed by N/A
Signed (Lead Officer): Date:



ASSET & FACILITIES MANAGEMENT

SOUTH KESTEVEN DISTRICT COUNCIL

ENERGY ACTION PLAN FOR PRIVATE AND PUBLIC HOUSING POLICY

Kevin Munford
Energy officer

Date: 8th june 2006

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
1. Standard Assessment Procedure Rating Scale (SAP).	1. Promote loft and cavity wall insulation through the local media, and the Council's own newspaper to the fuel rich.	ASSET & FACILITIES MANAGEMENT (A.A.F.M) Energy Officer	2006/7 On going	General Fund	Look at 2 times a year or when Necessary
i) To raise the SAP rating of the Private Residential, Housing Association and Private Rented Housing stocks within the district to achieve a SAP rating of between 60 and 70 over the next 10 to 15 years.	2. Contact RSLs' with properties in our area and enter discussions regarding SAP ratings and their properties.	HOUSING SOLUTIONS MANAGER (H.S.M)	2006/7 On going	Staff Time	

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
Standard Assessment Procedure Rating Scale (SAP). (CONT'D) ii. To raise SAP rating of the Council's Housing stocks within the district to achieve a SAP rating of between 65 and 70 over the next 10 years. Programmes of work required to raise the SAP to between 65 and 70.	1. Raise the loft insulation in all properties to between 200mm and 250mm, depending on funding available. It is anticipated that 50% grant funding should be available for this scheme.	REPAIRS & IMPROVEMENTS (R. & i) Planned maintenance Manager	2006/7 2010/2020	Capital Programme 335.000 SEE COMMENTS	From Rand Report Energy conservation Based on option 2 Base year 05/06 Allows for 100.000 per year Up to Yr 2009 Funding From yrs 6 to 10 is 5.3 million 11 to15 is 5.3 million 16 to20 is 1.7 million 20 > is 500.000
Programmes of work required to raise the SAP To between 65 and 70.	2. Insulate all solid walled properties. Depending on the type of insulation scheme chosen to externally clad 1000 properties. Grant funding of £500 per property should be available for this scheme.	(R.&i) Planned maintenance Manager	2006/7 2007/10	Capital Programme 200.000 SEE COMMENTS	A survey is being commissioned of the different types of property for budget purposes

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
Programmes of work required raising the SAP to between 65 and 70. “Subject to LSVT”	3. Fit condensing boilers on failure of existing systems & new installations. Boiler renewals / planned maintenance (HRA). New / Replacement systems / capital. Scheme in progress.	(R.&.i) Planned maintenance Manager	2006/7 on going	H .R .A. Planned Maintenance & Capital Programme 500.000 per year Scheme in progress	Boiler renewals & New replacement systems.
1. Standard Assessment Procedure Rating Scale (SAP). (CONT'D) Programmes of work required raising the SAP to between 65 and 70.	4. Carry on with renewal of front and rear doors to each property . Expected completion date of 2006-2007 Scheme in progress.	(R.&.i) Planned maintenance Manager	2006/7	Capital Programme 250.000 Scheme in progress Scheme set to finish 06/07	
Programmes of work required raising the SAP to between 65 and 70.	5. Renew old style PVCu windows.	(R.&.i) Planned maintenance Manager	2006/7 on going	Capital Programme 226.000	Scheme not yet started surveys being done.

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
2. Website i) To record 100 hits per week on energy pages of our web site.	1. Open discussions with Andy Nix with reference to content of Energy web pages and recording hits on the site per month.	A.A.F.M Energy Officer	2006/7 on going	Staff time	Arranging meeting with Andy Nix & Marion Fox with reference to the councils web pages A-Z
3. Advice and Education i) To provide energy advice to a minimum of 1,000 homes per annum.	1. Keep a record of Energy Enquiries from the general public and signpost enquiries from residents if necessary to the energy Advice Centre, Louth.	A.A.F.M Energy Officer Housing Solutions Manager	2006/7 on going	Staff time	
	2. Include questionnaires in SKDC news for residents to complete and get energy advice.	A.A.F.M	2006/7 on going	Staff time	Liase with editorial staff for sk news
ii) To undertake a minimum of 10 presentations on energy efficiency per annum to residents groups and other interested bodies.	1. Attend and give advice at tenant compact meetings on how to save energy.	A.A.F.M Energy Officer	2006/7	General fund 1000 per year. (Asset & Facilities Management) For points one & two below	Liase With tenancy compacts and other organisations
	2. Give energy advice to charitable organisations, etc.	A.A.F.M Energy Officer	2006/7	See Above	Liase with organisations

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
4. Energy Efficient Technology i) To recommend the purchase of A or B rated domestic appliances to all residents.	1. Ensure that when the purchase a new fridge or freezer etc. That an A or B rated appliance is purchased.	All Service Managers	2006/7 on going		To encourage where possible the general public to do the same.
ii) To recommend the purchase of low energy compact fluorescent light bulbs to all residents.	Ensure that all Council public buildings are fitted with low energy lamps where practical to encourage the general public to do the same.	A.A.F.M. Senior Building Surveyor	2006/7 on going		To make caretakers aware of this when changing bulbs ect.
5. Environmentally Friendly Practical Energy Source i) To use gas as the main heating source in 100% of new heating installations and replacements.	To carry out fuel switching wherever possible to gas.	(R.&.i) Planned maintenance Manager	2006/7 on going		Please see item 6 of Key Aim 1 S.A.P Ratings At the start of this document.
ii) To ensure that all new build and retrofit works meets or exceeds the latest Building Regulations.	Open discussions with Building Control on this matter.	A.A.F.M. BUILDING CONTROL Stuart Vickers	2006/7 on going	Staff time	Having spoken to Stuart Vickers Building control to keep us up to date with relevant information

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
6. Affordable Warmth i) To ensure that 100% of residents have access to adequate, affordable heating with energy efficiency measures in their homes, by 2015.	1. To form a partnership with Health, PSI, Age Concern Kesteven Voluntary Sector, Power supply companies and insulation contractors to bring this about.	Housing Solutions Manager A.A.F.M. Energy Officer	2006/7 & 2007/8	Government grant Of 52,000 for 2006/7 And 22,000 for 2007/8	Will need to open discussions for more grants if available
7. Monitoring Energy Consumption i) To provide all budget holders a system for recording meter readings by January 2006.	1. To get all invoices sent electronically from our suppliers to enable the appropriate Management Information to be compiled for Budget holders. A working group will need to be set up to discuss this issue.	A.A.F.M. Senior Building Surveyor Energy Officer	2006/7 on going		Have instigated talks with Energy Suppliers regarding this matter. Waiting replies as to what can be done and cost implications.
ii) To monitor all large sites energy consumption through Electronic Data Interchange by April 2006.	1. To open discussions with our suppliers to investigate the cost benefits associated with this approach.	A.A.F.M Senior Building Surveyor Energy Contractor C.E.S.	2006/7 on going		Enter into discussions with the power supply companies

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
7. Monitoring Energy Consumption (CONT'D) iii) To set up monitoring and targeting of all plant and equipment and reduce energy consumption by 5% per annum over the next 4 years.	1. Carry out energy surveys to all Council premises and draw up targets for the use of electricity, gas and water as appropriate. Again this will need the forming of a multi-departmental group.	A.A.F.M Senior Building Surveyor	2006/10	Staff Time	Survey being done at present time awaiting results.
iv) To review all targets 4 years hence and set new cost effective attainable target for the subsequent 4 years and so on.		A.A.F.M Senior Building Surveyor	2006/10	Staff Time	As Above
8. Energy Purchasing i) All Council energy contracts to be tendered at least once every six years.		A.A.F.M Senior Building Surveyor Energy Officer	2006 on going	General Fund	Contracts are in place for 2006/8
ii) All Council energy contracts to be reviewed annually.		A.A.F.M Senior Building Surveyor Energy Officer	2006 on going	Staff Time	

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
9. Comfortable Working Environment i) To ensure that environmental controls (boiler, air-conditioning, etc) are checked and re-set at least once per annum in all operational buildings.	1. Group representatives to consult staff on office temperatures and report back to the group on a quarterly basis.	A.A.F.M Senior Building Surveyor	2006 on going		All are in place with our partnership Contractor C.E.S.
ii) To ensure that all grouped housing complexes have an energy survey at least once every 7 years SEE BELOW ALSO	1. Several of the Council grouped properties have a one pipe heating system, which runs through each flat unit with radiators connected to it in each room. The pipe work is un insulated and therefore in summer remains warm because it also supplies and heats the central calorifier, which provides hot water to each flat unit	Supported Housing Manager (R.&.i) Planned maintenance Manager	2006 on going		Contractor at present servicing these properties and will report to planned maintenance manager (B. Gibson) there findings, Funding will need to be agreed when what action has been decided on. No budget has yet been allocated.

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
9. Comfortable Working Enviroment CONT'D ii) To ensure that all grouped housing complexes have an energy survey at least once every 7 years	Individual radiators can be switched off to help reduce room temperatures, but to provide hot water means the single pipe must remain warm. To rectify this all pipes can be insulated in each flat unit or renewal of the heating system complete, on a single flat basis or grouped unit basis	AS ABOVE	AS ABOVE	AS ABOVE	AS ABOVE
10. Personal Circumstances i) To recommend the Government's new Warm Front Scheme.		A.A.F.M. Energy Officer	2006 on going	Staff Time	
ii) To provide advice on Government or Council grants for improved heating to all enquiries within ten working days of requesting assistance.	1. To carry out training for front line staff to give appropriate advice on government and council grants to members of the general public.		2006 on going	Staff Time	Need more discussions with Service Managers

KEY AIMS	ACTION	WHO	WHEN	RESOURCES	COMMENTS
11. Partnership i) To assist the Health Authority to reduce winter deaths through partnership working on appropriate aspects of this policy.	Subject to LSVT as there may be more grant aid available.	Housing Solutions Manager	2006 on going		Liase with Health Authority on possible partnering.
ii) To work with other interested organisations such as energy suppliers, energy agencies, other local authorities etc.	Contact other local authorities	A.A.F.M. Energy Officer	2006 on going	Staff Time	
iii) To maximise the benefits of partnership working, such as increased innovation, improved funding and economies of scale.	Contact energy agencies/suppliers for ideas ref improved funding & economies ect.	A A F M Senior Building Surveyor Energy Officer	2006 on going	Staff Time	
iv) To disseminate this policy as an example of good practice to other interested organisations.	Liase with other local authorities via the Lincs Energy Forum.	A.A.F.M. Energy Officer	2006 on going	Staff Time	As and where possible with interested parties

Kevin Munford
Energy Officer

INTRODUCTION

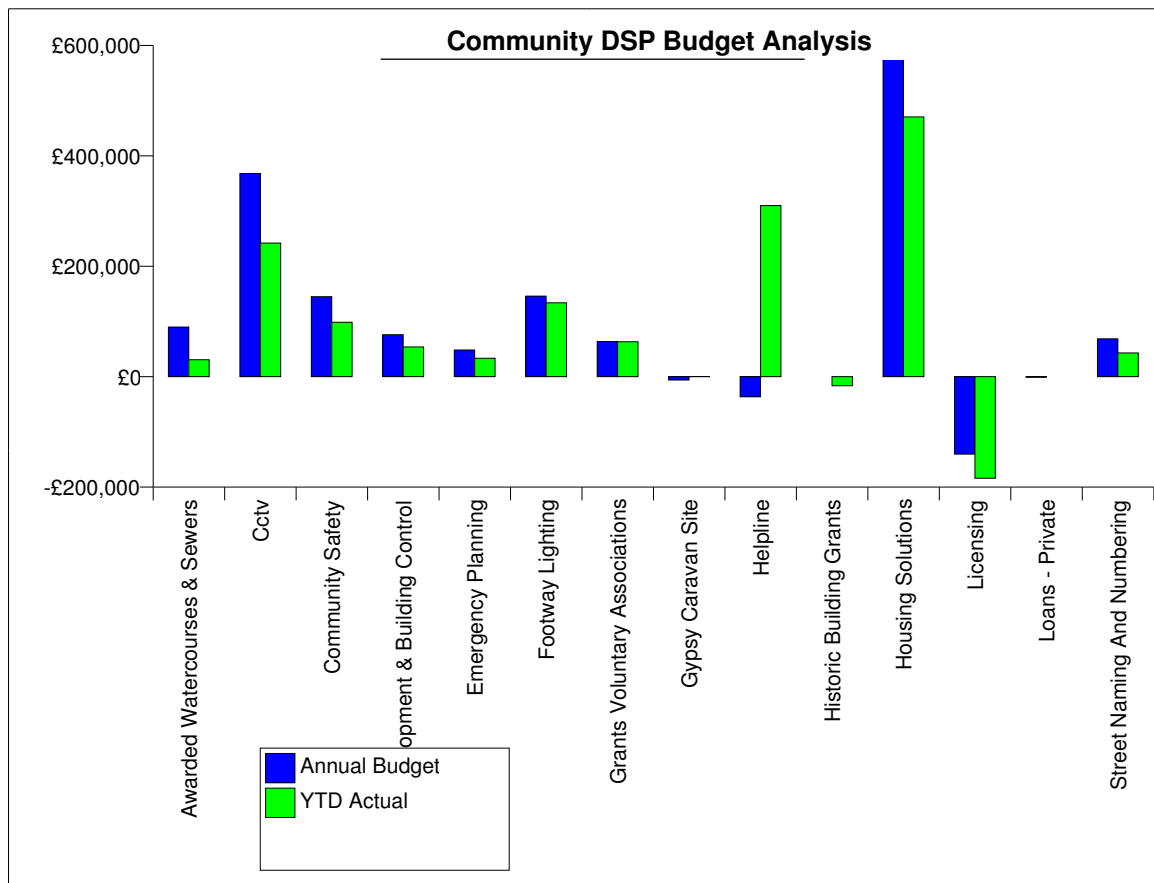
This Work Programme is partly derived from the Cabinet's Forward Plan, but also contains items that have been brought forward by the DSPs themselves.

Where the item has appeared on the Forward Plan, the anticipated date of the key decision is listed in the second column. The third column shows the last available date that the full DSP can consider this item before the key decision is due to be taken (unless a special meeting is called). This does NOT necessarily mean that the item will appear on the DSP agenda, this will only happen if this is requested by the Chairman or members of the DSP. There will also be instances where there is no DSP meeting before a decision is due to be taken; in these cases the next meeting date after the decision date is shown.

As Cabinet meets monthly and the DSPs meet bi-monthly it is not possible within the current timetable of meetings for the DSPs to consider every single Cabinet or Cabinet Member decision. Scrutiny members are therefore encouraged to read this Work Programme and bring forward items for consideration where they think that an item should be considered by the DSP.

COMMUNITY DSP			
<u>ISSUES FOR CONSIDERATION</u>	<u>Date item appeared on Forward Plan</u>	<u>DATE OF KEY DECISION (IF APPROPRIATE)</u>	<u>NEAREST DSP MEETING</u>
LSVT – effect of negative vote		N/a	Working group meeting monthly
Wake House Bourne – disposal of premises	24.07.06	Not before March 2007	05.03.07
Aire Road Grantham – future redevelopment	Dec 06	February 07	05.03.07
Powers to restrict consumption of alcohol in public places – adoption of designated areas	16.08.06	05.03.07 19.04.07	05.03.07
Travellers	N/a	N/a	tba
Care services update	N/a	N/a	tba
Emergency Planning	N/a	N/a	05.03.07
Building Control – financial aspects	N/a	N/a	05.04.07
Lincs County Homelessness Strategy	13.02.07	Not before May 2007	05.04.07
SKDC Temporary Accommodation Charging Policy	13.02.07	05.03.07	05.03.07
Private Sector Financial Assistance Policy	13.02.07	05.03.07	05.03.07

SERVICE AREA	ANNUAL BUDGET £'000	YTD ACTUALS £'000	YTD VARIANCE £'000	VARIANCE OF SPEND %	VARIANCE OF UNDERSPEND %
Awarded Watercourses & Sewers	90	31	-59	34%	-66%
Cctv	368	242	-126	66%	-34%
Community Safety	145	99	-46	68%	-32%
Development & Building Control	76	54	-22	71%	-29%
Emergency Planning	49	33	-15	69%	-31%
Footway Lighting	146	134	-12	92%	-8%
Grants Voluntary Associations	64	63	-0	100%	-0%
Gypsy Caravan Site	-6	0	6	-5%	-105%
Helpline	-37	310	347	-847%	-947%
Historic Building Grants	0	-17	-17	0%	100%
Housing Solutions	586	471	-115	80%	-20%
Licensing	-140	-184	-44	131%	31%
Loans - Private	-1	0	1	-1%	-101%
Street Naming And Numbering	69	43	-26	63%	-37%
Total for Community DSP	1,407	1,280	-128		



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Awarded Watercourses & Sewers

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Income	0	-7	-7
Premise Expenses	80,000	24,848	-55,152
Supplies And Services	10,000	6,047	-3,953
Total for Awarded Watercourses & Sewers	90,000	30,888	-59,112

Cctv

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	33,310	19,848	-13,462
Employee Expenses	263,270	206,290	-56,980
Income	-77,460	-99,158	-21,698
Premise Expenses	121,890	104,693	-17,197
Supplies And Services	23,160	6,865	-16,295
Transport Expenses	3,890	3,624	-266
Total for Cctv	368,060	242,162	-125,898

Community Safety

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Employee Expenses	72,660	83,511	10,851
Income	0	-23,560	-23,560
Premise Expenses	3,260	90	-3,170
Supplies And Services	65,610	35,971	-29,640
Transport Expenses	3,400	2,614	-786
Total for Community Safety	144,930	98,625	-46,305

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Development & Building Control

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	3,560	3,040	-520
Employee Expenses	500,810	403,026	-97,784
Income	-539,000	-436,626	102,374
Premise Expenses	21,030	60	-20,970
Supplies And Services	56,220	61,866	5,646
Transport Expenses	33,610	22,718	-10,892
Total for Development & Building Control	76,230	54,084	-22,146

Emergency Planning

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Employee Expenses	12,830	10,915	-1,915
Supplies And Services	34,690	21,851	-12,839
Transport Expenses	1,000	715	-285
Total for Emergency Planning	48,520	33,481	-15,039

Footway Lighting

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Income	-6,000	-2,144	3,856
Premise Expenses	67,000	59,711	-7,290
Supplies And Services	85,000	76,332	-8,668
Total for Footway Lighting	146,000	133,899	-12,101

Grants Voluntary Associations

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Premise Expenses	6,560	4,931	-1,629
Supplies And Services	57,000	57,000	0
Transfer Payments	0	1,508	1,508
Total for Grants Voluntary Associations	63,560	63,439	-121

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Gypsy Caravan Site

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Employee Expenses	4,470	3,120	-1,350
Income	-22,770	-13,140	9,630
Premise Expenses	11,610	9,341	-2,269
Supplies And Services	540	967	427
Total for Gypsy Caravan Site	-6,150	289	6,439

Helpline

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	50	9,653	9,603
Employee Expenses	630,613	509,374	-121,239
Income	-802,750	-269,490	533,260
Premise Expenses	15,519	4,023	-11,496
Supplies And Services	92,710	42,414	-50,296
Transport Expenses	27,250	14,050	-13,200
Total for Helpline	-36,608	310,024	346,632

Historic Building Grants

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Income	-16,500	0	16,500
Transfer Payments	16,500	-16,647	-33,147
Total for Historic Building Grants	0	-16,647	-16,647

Housing Solutions

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Employee Expenses	508,600	435,113	-73,487
Income	-119,770	-77,787	41,983
Premise Expenses	18,400	154	-18,246
Supplies And Services	169,480	82,461	-87,019
Third Party Payments	0	24,481	24,481
Transport Expenses	8,950	6,106	-2,844
Total for Housing Solutions	585,660	470,528	-115,132

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Licensing

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Income	-165,930	-200,072	-34,142
Premise Expenses	200	122	-78
Supplies And Services	25,250	15,804	-9,446
Total for Licensing	-140,480	-184,146	-43,666

Loans - Private

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	1,600	0	-1,600
Income	-8,000	0	8,000
Supplies And Services	5,300	15	-5,285
Total for Loans - Private	-1,100	15	1,115

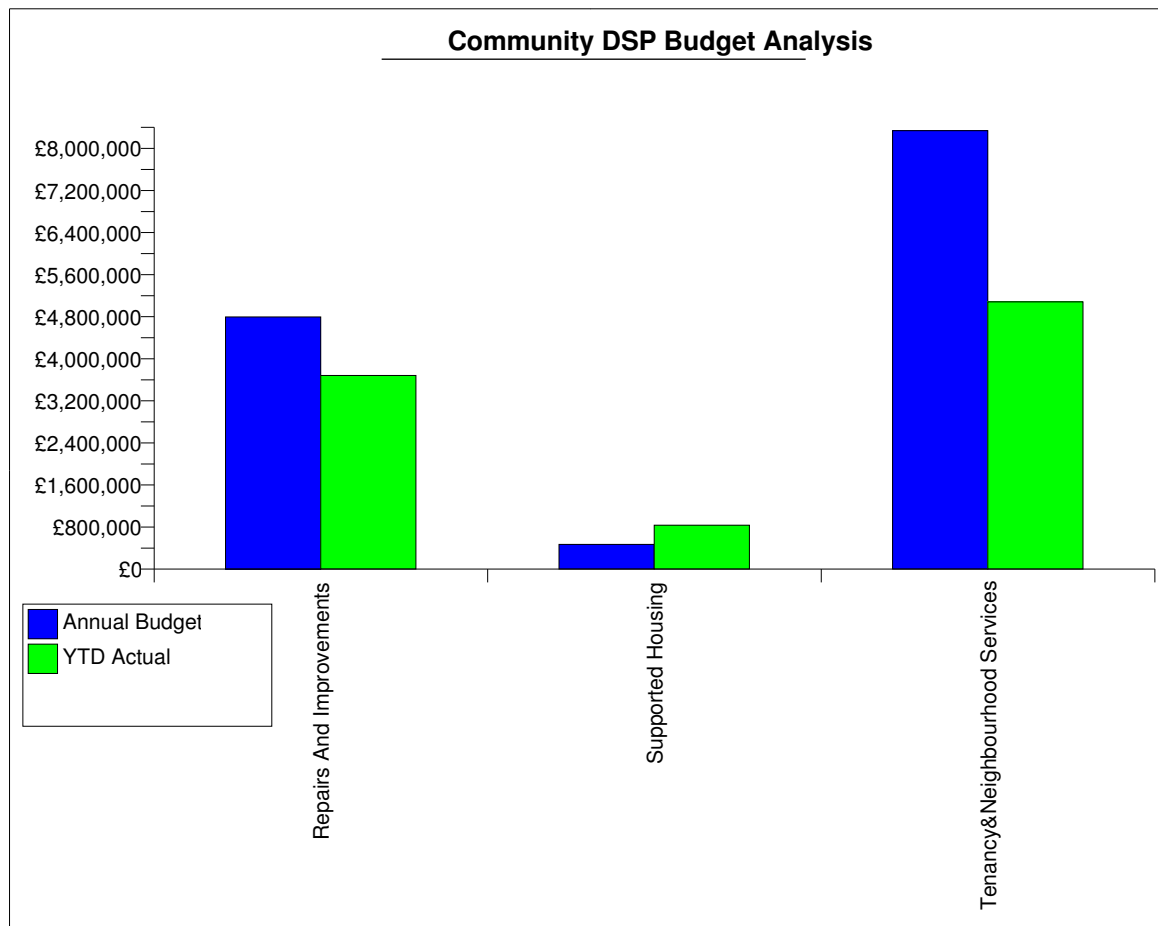
Street Naming And Numbering

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Employee Expenses	38,610	29,286	-9,324
Premise Expenses	0	0	0
Supplies And Services	30,200	13,837	-16,363
Total for Street Naming And Numbering	68,810	43,122	-25,688

	ANNUAL BUDGET	YTD ACTUALS £'000	YTD VARIANCE
Total for Community DSP	1,407,432	1,279,763	-127,669

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SERVICE AREA	ANNUAL BUDGET £'000	YTD ACTUALS £'000	YTD VARIANCE £'000	VARIANCE OF SPEND %	VARIANCE OF UNDERSPEND %
Repairs And Improvements	4,796	3,682	-1,114	77%	-23%
Supported Housing	470	835	365	178%	78%
Tenancy&Neighbourhood Services	8,337	5,083	-3,254	61%	-39%
Total for Community DSP	13,603	9,600	-4,003		



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Repairs And Improvements

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	0	137,523	137,523
Employee Expenses	528,360	1,596,768	1,068,408
Income	-615,570	-28,380	587,190
Premise Expenses	4,837,030	1,786,658	-3,050,372
Supplies And Services	29,220	88,227	59,007
Transport Expenses	17,120	101,233	84,113
Total for Repairs And Improvements	4,796,160	3,682,029	-1,114,131

Supported Housing

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	247,140	0	-247,140
Employee Expenses	652,185	534,119	-118,066
Income	-1,359,160	-6,149	1,353,011
Premise Expenses	352,749	77,621	-275,128
Supplies And Services	555,630	223,105	-332,525
Third Party Payments	0	225	225
Transport Expenses	21,430	6,312	-15,118
Total for Supported Housing	469,974	835,234	365,260

Tenancy&Neighbourhood Services

DETAIL	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Capital Charges	18,061,420	3,376,782	-14,684,638
Employee Expenses	963,070	903,073	-59,997
Income	-17,291,482	-30,207	17,261,275
Premise Expenses	785,230	275,807	-509,423
Supplies And Services	930,240	523,664	-406,576
Third Party Payments	4,500	2,371	-2,129
Transfer Payments	4,848,200	0	-4,848,200
Transport Expenses	35,850	31,559	-4,291
Total for Tenancy&Neighbourhood Services	8,337,028	5,083,050	-3,253,978

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	ANNUAL BUDGET	YTD ACTUALS	YTD VARIANCE
Total for Community DSP	13,603,162	9,600,313	-4,002,849

1. The majority of items relating to year end adjustments such as support services have been taken out of this report in order to provide more meaningful data for scrutiny.
2. There is no budget profiling in place for this financial year.
3. The Annual Budget column contains the Original Budget Figures as the revised budget is yet to be approved.
4. The variances on the HRA budgets have been rectified at Revised budget time